**Title**

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# Abstract

The This template gives formatting guidelines for authors preparing a full paper for the International Conference of Social Sciences and Management 2021 (iRandau2021). The submission topic must be related to the conference theme: Empowering Community and Beyond, with regards to the social science, management, and science & technology aspects. The authors must use the template given for the full paper to be accepted. The abstract should be prepared in a single paragraph of about 200 words maximum. The abstract should not contain any undefined abbreviations or unspecified references.

**Keywords:** keyword 1; keyword 2 (List two to five pertinent keywords specific to the article)

# Text Formatting

Manuscripts should be submitted in Word. Use a normal, plain font (e.g., 12-point Calibri) for text. Use *italics* for emphasis. Use the automatic page numbering function to number the pages. Do not use field functions. Use tab stops or other commands for indents, not the space bar. Use the table function, not spreadsheets, to make tables. Use the equation editor or MathType for equations. Save your file in doc format (Word 2003 or 2010) or doc format (older Word versions). File format settings; **top** 2,2 cm; **bottom** 2,2 cm; **left** 1,8 cm; **right** 1,8 cm; **gutter** 0 cm; **gutter position** left; **portrait; A4** (21 cm/29,7 cm.

All tables are to be numbered using Arabic numerals. Tables should always be cited in text in consecutive numerical order. For each table, please supply a table caption (title) explaining the components of the table. Identify any previously published material by giving the original source in the form of a reference at the end of the table caption. Footnotes to tables should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data) and included beneath the table body.

# Headings

Please do not use the decimal system of headings.

# Abbreviations

Abbreviations should be defined at first mention and used consistently thereafter.

# Footnotes

Footnotes can be used to give additional information, which may include the citation of a reference included in the reference list. They should not consist solely of a reference citation, and they should never include the bibliographic details of a reference. They should also not contain any figures or tables. Footnotes to the text are numbered consecutively; those to tables should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data). Footnotes to the title or the authors of the article are not given reference symbols. Always use footnotes instead of endnotes.

# Acknowledgement

Acknowledgments of people, grants, funds, etc. should be placed in a separate section (end of the document) before the reference list. The names of funding organizations should be written in full.

# References

**Citation**

Cite references in the text by name and year in parentheses. Some examples:

* Negotiation research spans many disciplines (Jackson, 1990).
* This result was later contradicted by Friedman and Georgescu (1996).
* This effect has been widely studied (Vasilescu 1991; Cernat et al. 1995; Briciu and Cosma 1998; Oprea et al. 1993).

**Reference list**

The list of references should only include works that are cited in the text and that have been published or accepted for publication. Personal communications and unpublished works should only be mentioned in the text. Do not use footnotes or endnotes as a substitute for a reference list. Reference list entries should be alphabetized by the last names of the first author of each work. Please use the APA (American Psychological Association) referencing style. For detailed information, please see the Publication Manual of the American Psychological Association, 6th edition, http://www.apastyle.org/ and http://blog.apastyle.org/.

Journal article

Harris, G., Karper, T., Stacks, H., Hoffman, D., DeNiro, R., Cruz, P. (2001). Management Accounting. Journal of Accounting, 42(1), 234–245.

Book

Calfee, R. C., & Valencia, R. R. (1991). APA guide to preparing manuscripts for journal publication. Washington, DC: American Psychological Association.

Book chapter

Barbu, C.M., & Egan, T. (1992). Transition – a matter of time. In Economic (Ed.), Theoretical and Applied Economics (pp. 107–123). Bucharest.

Journal names and book titles should be *italicized*.