

Guidelines for Poster Presentations

The poster should be a visual presentation of your submitted abstract and should meet the following criteria:

TITLE

The title should be the same as in the submitted abstract.

SIZE

The poster must be **A0 size** (A0 size is 841mm x 1189mm) in **portrait orientation**.

LETTERING

The poster should be easily readable at a distance of two metres. Use UPPER and lower case for general content as the use of all-capital text is difficult to read. Avoid using a mixture of type/font styles.

TITLE

Include the title of your presentation at the top of the poster. Characters should be a minimum of 48-point font size. Your name, School or Centre should also be displayed on the poster. The recommended font size for headings is 48 to 60 points.

CONTENT

The recommended font size for the content is 24 to 32 points. The text should be typed single-space, and be concise and easy to read.

The message that your poster contains should be clear and understandable without the requirement of oral explanation. If relevant, methods should be presented simply and concisely.

After the title, the two most important panels are the Introduction and the Conclusion. On the basis of these two panels, a reader will decide whether to consider the poster details and perhaps talk to the presenter. These panels need to be very simple, concise and visually attractive. Results should be presented graphically if possible. Avoid large tables of data.

Results should be in line with those originally submitted in your abstract.

Use pictures, symbols and colours. Figure legends are essential and should be short but informative. If using graphs, they should have a short heading.

For visual effect, we recommend that graphs be no smaller than 12cm x 18cm. Photographs should be no smaller than 12cm x 18cm. Use the space to attract your audience for discussion, not to present complex details of methods and results.

Guidelines during poster reception

A poster reception will be hosted in the Poster Display Area (2nd floor) from 9:00am on Tuesday 25 September till Wednesday 26 September 2018. Presenters for the poster reception will be grouped to one of two sessions:

*Poster session 1: 9 am to 1pm (25 September 2018)

*Poster session 2: 9 am to 1 pm (26 September 2018)

*Presenters will be notified two weeks prior to the conference on which session that they are scheduled for.

Please come in 30 minutes earlier before your poster session to hang up your own posters. Velcro stickers will be provided for you.

If you are unfamiliar with poster reception, the following may be useful:

- We kindly ask Poster presenters to stand at or near by their poster during their poster session. This will allow the opportunity for you to talk with delegates about your poster and answer questions regarding your work. A judge will also be there to evaluate your poster.
- When you are not there, leave a note saying when you plan to return. You may also want to provide a mobile phone number or business cards so another delegate can arrange to meet you at a specific time.
- There is no need to have a presentation but be prepared to answer questions and discuss your material with interested delegates and judges.